



The L&L Products Foundation was established in 2018 to provide scholarships to the spouse and children of L&L Products employees and contract employees working outside of the USA.

Q: What is the L&L Products Foundation Scholarship Program?

A: The program provides an opportunity for the family members of L&L Products employees and contract employees to apply for a scholarship to receive financial support for education. The Foundation’s goal is to help support the cost of attending a college, university, technical, trade, or vocational school to prepare for a career. The Foundation hopes to help as many worthy applicants as possible attain an education which may not have been available to them without assistance or hardship on their family.

Q: Who is IIE?

A: The Institute of International Education (IIE) www.iie.org manages the L&L Products Foundation Scholarship Program. IIE is a US based charity, established in 1919, with offices around the world and a long history of managing scholarship programs for multi-national companies, governments, and international organizations.

Q: What are the Scholarship Program dates?

February 1	Application is available online
May 1	Application due date
July 31	Applicants will be notified of award status via email
August 15	Scholarship awardees will receive an award package via email. Applicants who were not awarded a scholarship will receive a personal letter via email.
September 30	Due date for scholarship recipients to provide requested documents
October 31	IIE target date for completion of scholarship payments
Academic Year	Scholarships will be awarded for educational courses taken between August of the year of application (current year) and July of the following year.

Q: What are the eligibility provisions?

A: Employees of L&L Products with at least 12 months of employment as of January 1st of the scholarship year.

A: Contract Employees who have worked for L&L Products for at least 12 months as of January 1st of the scholarship year. 12 months of employment may be accumulated over a period of no more than 2 years.

Important note about eligibility: The Employee or Contract Employee must be actively employed on the date the Scholarship application is submitted.

*Throughout the remainder of the document, employees and contract employees will be referred to as **Employee or Employees**.*

Q: Who is eligible to apply?

A: Spouse - Employee’s spouse designated by legal marriage or if unmarried, in a legally recognized civil union.

A: Children as defined below:

- **Natural or Adopted Children** – Employee’s natural or adopted children age 15 and above.
- **Step-Children** - Children, age 15 and above, of the current spouse of an Employee, who live with or lived with the Employee until the age of majority.
- **Permanent Legal Guardianship** - Children, age 15 and above, for whom the Employee is or was the child’s permanent legal guardian until the age of majority.

A: Renewal Applicants

Individuals who received a Foundation scholarship in a year are eligible to apply until they complete their first degree, regardless of whether the family member for whom they originally qualified currently meets the eligibility requirements.

Note about Children: There is no upper age limit for children. For example, if a child is 40 years old, they are eligible to apply.

Q: What studies are eligible?

A: Adult education undertaken to prepare for a career or to enhance a current position with attendance at a college, university, technical, trade, or vocational school to earn a

certification, license, undergraduate degree, graduate degree, etc. Study must take place at a recognized educational institution that maintains a regular faculty and curriculum and has an organized body of students in attendance.

Q: How can I apply for a scholarship?

A: Complete the scholarship application at:

<http://fdnweb.org/landlp/> or
<https://apply.iie.org/LLPFoundation/>

Q: Who may complete the application?

A: It is a requirement of the program that the scholarship application be completed by the student who is applying for the scholarship.

Q: In what languages is the application available?

A: The application is available fully online in English, French, Portuguese, and Czech. The application is available in Mandarin, but must be completed using the on-line system and a pdf application form.

Q: When is the application due?

A: May 1st

Q: Who evaluates the scholarship applications?

A: Applications are evaluated by an IIE Selection Committee. When possible, the Selection Committee will be based in the applicant's home country. No L&L Products Employees will serve on any Selection Committee.

Q: What criteria and process will the Selection Committee use to evaluate scholarship applications?

A: The Selection Committees will use a rubric to evaluate and score criteria such as:

- **Study Plans** – Does the applicant have a well-considered education plan?
- **Academic History** – Does the applicant's academic history indicate a reasonable chance of success in completing the course of study chosen?
- **Job/Career Plan** – Does the applicant have a well-considered job or career plan?
- **Impact of Financial Support** – Will financial support significantly impact the education and future of the applicant?
- **Other Aspects** – Does the applicant's self-description, history of employment, activities, and experiences indicate the interest and drive to achieve job/career goals?

A: The Committee will then engage in group discussions and other actions to determine scholarship finalists.

Q: Will the Scholarship awards be competitive?

A: Yes, not everyone who applies will receive an award.

A: US government regulations limit the number of scholarships the Foundation may award.

A: The number of scholarships awarded each year may be limited by the total dollar amount available to award.

Q: How much will scholarships be?

A: It is expected that scholarships will be between \$500 and \$5,000. Scholarships may be renewed yearly at the Selection Committee's discretion.

Q: What if I have not yet been accepted to the school I want to attend? Also, what if I decide to go to a different school than I have indicated on my application.

A: Complete and submit the scholarship application. Be sure to follow-up with IIE when you know which school you will attend.

Q: Who do I contact if I have questions about the application and program?

A: For any questions, please contact IIE at:

LLPFoundation@iie.org

Q: Who do I contact at L&L Products with questions?

A: Speak with a member of your local Human Resources Team

A: Email or call Peggy Domenick-Muscat, President of L&L Products Foundation at peggy.domenick@lproducts.com or 586-336-1608.

A: Email or call Gina Walker, Program Officer of L&L Products Foundation at gina.walker@lproducts.com or 586-336-1728.

Q: When will applicants be notified of their award status?

A: Applicants will be notified by July 31st.

Q: When will scholarship payments be made?

A: IIE will make scholarship payments by October 31st.

Q: How will scholarship payments be made?

A: Scholarships will be paid directly to the student's bank account in USD. Students will be responsible for any fees, taxes, etc. assessed on the scholarship payment in their home country.