

# L&L Educational Foundation

## Scholarship Program Frequently Asked Questions

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### The Foundation



The L&L Educational Foundation was established in 1987 by Mr. Robert Ligon and Mr. W. Eugene Lane, Founders of L&L Products, Inc.

### Q: What is the L&L Educational Foundation Scholarship Program?

**A:** The program provides an opportunity for L&L Products employees and contract employees, their spouse, and children, to apply for a scholarship to receive financial support for education. The Foundation's goal is to help support the cost of attending a college, university, technical, trade, or vocational school to prepare for a career. The Foundation hopes to help as many worthy applicants as possible attain an education which may not have been available to them without assistance or hardship on their family.

### Q: What are the Scholarship Program dates?

<b>January 1</b>	Application is available online
<b>April 1</b>	Application due date
<b>June 30</b>	Applicants will be notified of award status

### Q: What are the eligibility provisions?

**A: Employees of L&L Products, Inc.,** a Michigan Corporation, with at least 12 months of employment as of April 1<sup>st</sup> of the scholarship year.

**A: Contract Employees** who have worked for L&L Products, Inc., a Michigan Corporation, for at least 12 months as of April 1<sup>st</sup> of the scholarship year. 12 months of employment may be accumulated over a period of no more than 2 years.

**Important note about eligibility:** The Employee or Contract Employee must be actively employed on the date the Scholarship application is submitted.

*Throughout the remainder of the document, employees and contract employees will be referred to as **Employee or Employees.***

### Q: Who is eligible to apply?

**A:** Employee

**A:** Employee's Spouse

**A:** Employee's Children as defined below:

- **Natural or Adopted Children** – Employee's natural or adopted children.
- **Step-Children** – Children of the current spouse of an Employee, who live with or lived with the Employee until the age of majority.
- **Permanent Legal Guardianship** – Children for whom the Employee is or was the child's permanent legal guardian until the age of majority.

*Note regarding Children: There is no upper age limit for children. For example, if a child is 40 years old, they are eligible to apply.*

**A: Renewal Applicants** - Any individual who was awarded a grant from the Foundation in the prior year may apply whether or not the family member under whom they originally qualified currently meets the eligibility requirements.

### Q: What studies are eligible and costs supported?

**A:** Adult education undertaken to prepare for a career or to enhance a current position with attendance at a college, university, technical, trade, or vocational school to earn a certification, license, undergraduate degree, graduate degree, etc. Study must take place at a recognized educational institution that maintains a regular faculty and curriculum and has an organized body of students in attendance.

**A:** Scholarships are intended to help support the cost of tuition, fees, books, and course related supplies for full or part-time studies. Housing is not a covered expense.

### Q: How can I apply for a scholarship?

**A:** Complete the scholarship application at: <http://fdnweb.org/landl/>

### Q: When is the application due?

**A:** April 1st

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**Q: Who evaluates the scholarship applications?**

**A:** Applications are evaluated by a Selection Committee composed of administrators from local school districts. No L&L Products, Inc. employees serve on the Selection Committee.

**Q: What criteria and process will the Selection Committee use to evaluate scholarship applications?**

**A:** The Selection Committee Members will evaluate criteria such as:

- **Study Plans** – Does the applicant have a well-considered education plan?
- **Academic History** – Does the applicant’s academic history indicate a reasonable chance of success in completing the course of study chosen?
- **Job/Career Plan** – Does the applicant have a well-considered job or career plan?
- **Impact of Financial Support** – Will financial support significantly impact the education and future of the applicant?
- **Other Aspects** – Does the applicant’s self-description, history of employment, activities, and experiences indicate the interest and drive to achieve job/career goals?

**A:** The Committee will then engage in group discussions and other actions to determine scholarship finalists and awards.

**Q: What if I have not yet been accepted to the school I want to attend? Also, what if I decide to go to a different school than I have indicated on my application.**

**A:** Complete and submit your scholarship application. Be sure to follow-up with the Foundation when you know which school you will attend.

**Q: Will the Scholarship awards be competitive?**

**A:** Yes, not everyone who applies will receive an award.

**A:** The **number of scholarships awarded** each year may be limited by the total dollar amount available and US government regulations as described below.

**A:** **Award amounts** will vary depending on the composition of the applicant pool and the funds available.

**A:** US government regulations limit the number of scholarships the Foundation may award.

- Scholarships may be awarded to 10% of employee applicants.
- Scholarships to new or 1<sup>st</sup> time applicant spouses and children may be awarded to 25% of applicants or a number calculated as 10% of a survey of eligible employees.

*Note: Renewal applicants as referenced in the eligibility section are not subject to these regulations.*

**Q: Is there a limit on the number of scholarships a student may receive?**

**A:** Students are encouraged to apply yearly until they finish their program, certification, or degree.

**Q: When will applicants be notified of their award status?**

**A:** Applicants will be notified by June 30th.

**Q: When will scholarship payments be made?**

**A:** Payments will be made as soon as administratively possible after the receipt of required documentation, as stipulated in the scholarship recipient’s award letter.

**A:** Scholarships are awarded for one academic year beginning with the Fall semester and ending with the following Summer semester.

**Q: How will scholarship payments be made?**

**A:** Scholarships will be paid directly to the student’s educational institution via check.

**A:** Students may be reimbursed for eligible educational expenses that they pay directly.

**Q: Who do I contact if I have questions about the application and program?**

**A:** For any questions, please contact the Foundation at [edfoundation@llproducts.com](mailto:edfoundation@llproducts.com)

**A:** Speak with a member of the Human Resources Team

**A:** Email or call Peggy Domenick-Muscat, President of L&L Educational Foundation at [peggy.domenick@llproducts.com](mailto:peggy.domenick@llproducts.com) or 586-336-1608.