# L&L Educational Foundation
## Scholarship Program Frequently Asked Questions

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**The Foundation**

The L&L Educational Foundation was established in 1987 by Mr. Robert Ligon and Mr. W. Eugene Lane, Founders of L&L Products, Inc.

**Q: What is the L&L Educational Foundation Scholarship Program?**
**A:** The program provides an opportunity for the spouse and children of L&L Products employees and contract employees to apply for a scholarship to receive financial support for education. The Foundation's goal is to help support the cost of attending a college, university, technical, trade, or vocational school to prepare for a career. The Foundation hopes to help as many worthy applicants as possible attain an education which may not have been available to them without assistance or hardship on their family.

**Q: What are the Scholarship Program dates?**

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| **January 1** | Application is available online |
| **April 1** | Application due date |
| **June 30** | Applicants will be notified of award status |

**Q: What are the eligibility provisions?**
**A: Employees of L&L Products, Inc.** with at least 12 months of employment as of April 1st of the scholarship year.

**A: Contract Employees** who have worked for L&L Products, Inc. for at least 12 months as of April 1st of the scholarship year. 12 months of employment may be accumulated over a period of no more than 2 years.

**A: Former Employees of L&L Products, Inc**. no longer employed with the Company due to disability, retirement, or death.

**Important note about eligibility:** In general, the Employee or Contract Employee must be actively employed on the date the Scholarship application is submitted.

*Throughout the remainder of the document, employees and contract employees will be referred to as **Employee or Employees.***

**Q: Who is eligible to apply?**
**A:** Employee's Spouse
**A:** Employee's Children as defined below:

- **Natural or Adopted Children** – Employee's natural or adopted children.
- **Step-Children** – Children of the current spouse of an Employee, who live with or lived with the Employee until the age of majority.
- **Permanent Legal Guardianship** – Children for whom the Employee is or was the child's permanent legal guardian until the age of majority.

  *Note regarding Children: There is no upper age limit for children. For example, if a child is 40 years old, they are eligible to apply.*

**A: Renewal Applicants** - Any individual who was awarded a scholarship from the Foundation in the prior year may apply until they have finished their first degree, whether or not the family member under whom they originally qualified currently meets the eligibility requirements.

**Q: What studies are eligible and costs supported?**
**A:** Adult education undertaken to prepare for a career or to enhance a current position with attendance at a college, university, technical, trade, or vocational school to earn a certification, license, undergraduate degree, graduate degree, etc. Study must take place at a recognized educational institution that maintains a regular faculty and curriculum and has an organized body of students in attendance.

**A:** Scholarships are intended to help support the cost of tuition, fees, books, and course related supplies for full or part-time studies. Housing is not a covered expense.

**Q: How can I apply for a scholarship?**
**A:** Complete the scholarship application at:
https://webportalapp.com/sp/login/llef_scholarship

**Q: When is the application due?**
**A:** April 1st

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**Q: Who evaluates the scholarship applications?**
**A:** Applications are evaluated by a Selection Committee composed of administrators from local school districts. No L&L Products, Inc. employees serve on the Selection Committee.

**Q: What criteria and process will the Selection Committee use to evaluate scholarship applications?**
**A:** The Selection Committee Members will evaluate criteria such as:

- **Study Plans** – Does the applicant have a well-considered education plan?
- **Academic History** – Does the applicant's academic history indicate a reasonable chance of success in completing the course of study chosen?
- **Job/Career Plan** – Does the applicant have a well-considered job or career plan?
- **Impact of Financial Support** – Will financial support significantly impact the education and future of the applicant?
- **Other Aspects** – Does the applicant's self-description, history of employment, activities, and experiences indicate the interest and drive to achieve job/career goals?

**A:** The Committee will then engage in group discussions and other actions to determine scholarship finalists and awards.

**Q: What if I have not yet been accepted to the school I want to attend? Also, what if I decide to go to a different school than I have indicated on my application.**
**A:** Complete and submit your scholarship application. Be sure to follow-up with the Foundation when you know which school you will attend.

**Q: Will the Scholarship awards be competitive?**
**A:** Yes, not everyone who applies will receive an award.

**A:** The **number of scholarships awarded** each year may be limited by the total dollar amount available and US government regulations as described below.

**A: Award amounts** will vary depending on the composition of the applicant pool and the funds available.

**A:** US government regulations limit the number of scholarships the Foundation may award.

- Scholarships to new or 1st time applicant spouses and children may be awarded to 25% of applicants or a number calculated as 10% of a survey of eligible employees.

  *Note: Renewal applicants as referenced in the eligibility section are not subject to these regulations.*

**Q: Is there a limit on the number of scholarships a student may receive?**
**A:** Students are encouraged to apply yearly until they finish their program, certification, or degree.

**Q: When will applicants be notified of their award status?**
**A:** Applicants will be notified by June 30th.

**Q: When will scholarship payments to made?**
**A:** Payments will be made as soon as administratively possible after the receipt of required documentation, as stipulated in the scholarship recipient's award letter.

**A:** Scholarships are awarded for one academic year beginning with the Fall semester and ending with the following Summer semester.

**Q: How will scholarship payments be made?**
**A:** Scholarships will be paid directly to the student's educational institution via check.

**A:** Students may be reimbursed for eligible educational expenses that they pay directly.

**Q: Who do I contact if I have questions about the application and program?**
**A:** For any questions, please contact the Foundation at edfoundation@llproducts.com

**A:** Call Katherine Clermont, Program Associate & Treasurer of L&L Educational Foundation at 586-336-1728.

**A:** Speak with a member of the L&L Products, Inc. Human Resources Team